

# TROOP MEETING PLAN

# BSA TROOP 66

This Troop Meeting Plan shall be prepared by the SPL at least one-month prior to each Troop meeting, reviewed with the Patrol Leaders Council, and approved by the Scoutmaster. Activities shall be selected based on advancement, trip preparation, and skill development needs. The SPL is responsible for putting this Plan into action, by notifying all responsible parties of their role at the meeting at least 2-weeks in advance.

For Troop Meeting on: \_\_\_\_\_

Time	Activity	Responsible Party(s)	Contact Date
6:45 - 7:05	<b>Gathering Activity</b>	Instructor(s): _____ Other: _____ _____ Patrol / PL: _____	
	<input type="checkbox"/> Knot of the Month _____ _____ Set-up (Move tables, flags, etc.)		
7:05	<b>Assembly Call</b>	Bugler: _____	
7:05 - 7:10	Opening Ceremony Roll Call - Attendance Announcements	Patrol / PL: _____ Scribe: _____	
7:10 - 8:00	<b>Primary Activities:</b> New Scout: _____ _____ _____ Full Troop: _____ _____ _____ High Adventure: _____ _____	ASM: _____ Guide(s): _____ _____ Other: _____ _____ _____ _____ _____ _____	
8:00 - 8:15	<b>Patrol Meeting Activities</b> Penguins: _____ Dragons: _____ Eagles: _____	Patrol Ldr: _____ Patrol Ldr: _____ Patrol Ldr: _____	
8:15 - 8:30	<b>Secondary Troop Activity</b> _____ _____	_____ _____	
8:30	<b>Closing</b> Scoutmaster's Minute Prayer Taps Dismissal Clean-Up	Scoutmaster: _____ Chap. Aide: _____ Bugler: _____ Sr. Patrol Leader _____ Patrol / PL: _____	

Senior Patrol Leader: \_\_\_\_\_

Scoutmaster: \_\_\_\_\_